

TENDER DOCUMENT FOR BIO-MEDICAL WASTE BIN & OTHER ITEMS



Government of West Bengal

Department of Health & Family Welfare

OFFICE OF THE SUPERINTENDENT

M R Bangur Hospital & M R Bangur Super Speciality Hospital

241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata - 700033

www.mrbangurhospital.gov.in, Email: supdt_mrbh@wbhealth.gov.in, districthospitalspg@gmail.com



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Memo No. : MRBH/ 1847

Date: 07/11/19

NOTICE

NOTICE INVITING TENDER FOR BIO-MEDICAL WASTE BIN & OTHER ITEMS AT M R BANGUR HOSPITAL

The Superintendent of M R Bangur Hospital having its office at 241, DPS Road, Kolkata-33 is going for tender on behalf of the Dept. of H&FW, Govt. of West Bengal for obtaining the rate of BIO-MEDICAL WASTE BIN & OTHER ITEMS as per specifications mentioned in Annexure-A. Necessary earnest money to be submitted for participation in the Tender through Demand Draft is appended in the table below:

2) The interested Companies/Firms/Agencies may send their bid complete in all respect along with Earnest Money Deposit (EMD) in the form of Demand Draft and other requisite documents to the undersigned duly superscripted "*Tender for BIO-MEDICAL WASTE BIN & OTHER ITEMS*". The bids received after the deadline shall not be entertained under any circumstances, whatsoever.

3) The sealed envelopes are to be deposited in the tender box placed at the office of Superintendent, M R Bangur Hospital, 241 Deshapran Sasmal Road, Tollygunge, Kolkata.

4) Superintendent, M R Bangur Hospital reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Superintendent, M R Bangur Hospital in this regard shall be final.


5) The Superintendent, M R Bangur Hospital bears the legal and financial responsibility of any litigation arises in the tender procedure.

SI No	General Terms & Conditions	As mentioned
01.	Tender Documents	Tender documents can be obtained from the office of the M R Bangur Hospital or can be downloaded from departmental website www.wbhealth.gov.in/www.mrbangurhospital.gov.in
02.	Earnest Money Deposit	Rs 5000.00 Earnest Money shall be in the form of Demand Draft in favour of "The Superintendent, M R Bangur

		Hospital" payable at Kolkata. EMD exemption is available to organisation registered to MSME/SSI
03.	Tender Schedule Date of Issuance of Tender Notice Bid Submission starting Bid Submission closing Bid opening (Bid A) Date & Place for opening of Financial Proposal (Bid B)	07.11.2019 08.11.2019 15.11.2019 (05.00pm) 16.11.2019 (12.00noon) 16.11.2019 (12.30pm)



Superintendent

 M R Bangur Hospital, Kolkata

GENERAL INSTRUCTIONS TO THE TENDERER

1. The tender is "Two Bid" document. The technical bid should contain all the relevant information and desired enclosures in the prescribed format along with Earnest Money Deposit (EMD). The financial bid should contain only commercial. In case, any bidder encloses the financial bid within technical bid, the same shall be rejected summarily.
2. The Tenders should be typewritten or handwritten but there should not be any overwriting or cutting. Correction, if any, shall be made by neatly crossing out, initialling, dating and rewriting. **The name and signature of bidder's authorized person should appear on each page of the application. All pages of the tender document shall be numbered and submitted as a package along with forwarding letter on agency's letter head.**
3. Bidders are requested to enclose a copy of their valid certificate of PAN No., GST No. or any other document as requested by the Institute with their tender.
4. At any time prior to date of submission of tender, Tender Inviting Authority (TIA) may, for any reason, or decision, modify the terms & conditions of the tender document by a corrigendum displayed on the NOTICE BOARD or website. In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may or may not, at his discretion, extend the date and time for submission of tenders.
5. The bidding should be done on two bid method viz. 1) Technical Bid & 2) Commercial Bid. The bidders should ensure that the Technical bid complete in all respect and containing the required enclosures (attested Photocopy) is sealed in a separate envelope and the commercial bid sealed in a separate envelope & both the sealed envelopes are kept and sealed in a suitable size of envelope. All envelopes will be addressed to The Superintendent, M R Bangur Hospital. The Sealed Technical bid Envelopes of all bidders will be opened first. Only the Commercial bids of those who have furnished all the valid documents will be opened.
6. Partial bidding is not allowed. Participating Bidder has to quote for all the items in the Financial Bid and is bound to supply all of them, if selected.

The language of the Tender shall be in English.

Each Tender must be accompanied with "Earnest Money Deposit" in the form of Demand Draft, as mentioned in the Notice Inviting Tender.

6. Forfeiture of Earnest Money:-

- a. If the Bidders withdraw their Bids after opening of the same or the successful bidders withdraw their Bids after approval of their rates.
- b) If the successful bidders fails to supply or refused either partial or total offer (Acceptance) made by The Superintendent, M R Bangur Hospital.

7. Return of Earnest Money :-

- a) After finalization of the Tender, the deposited Earnest Money will be returned back to the unsuccessful bidders.

8. The Tender, submitted by the firm who have already been declared as Black Listed or whose contract was terminated for dissatisfactory supply or repairing works or who was unable to execute any purchase order in this hospital or in any other Hospital run by the state or central government, will not be considered even his being the lowest rate.

9. The tender will be remain valid for 120 days from the date of opening bid.

10. Delivery & Inspection : The bidder, on being asked, **COMPLETE DELIVERY** of Consignment shall be made at M R Bangur Hospital, 241 Deshapran Sashmal Road, Tollygunge, Kolkata-700033. **Delivery of Equipment(s) shall not be considered as complete until each of such goods have been inspected and passed.**

SUBMISSION OF THE TENDERS

The tender is to be submitted in a two Bid System.

[A] Technical Bid:

(a). Statutory Cover Containing the following documents:

1. COVER "A":

"BID A": PART I

One envelope for earnest money with the Demand Draft should be submitted. Local SSI(s) / MSME should furnish certificate of registration/EM II for claiming EMD exemption.

"BID A": PART II

TECHNICAL SPECIFICATIONS OF THE ITEM.

NON-STATUTORY/ MY DOCUMENTS Containing the following documents:

Sn	Category	Sub Category	Sub Category Description
A.	Certificates	A1. Certificates	PAN Card of the authorized signatory
			Professional Tax Registration certificate
			GST Registration Certificate
B.	COMPANY DETAILS	B1. COMPANY DETAILS	Trade License
			Registration with Registrar of Companies/ Partnership Deed (If applicable)
C.	CREDENTIAL	C1: Credential 1	Credential certificate/ Purchase Order from Purchasers
D.	FINANCIAL INFO	PAYMENT CERTIFICATE 1	Income Tax Returns submitted for the year 2016-17
			Income Tax Returns submitted for the year 2017-18
			Income Tax Returns submitted for the year 2018-19
		D1. P/L & BALANCE SHEET	1. P/L & Balance sheet 2016-17
			2. P/L & Balance sheet 2017-18
			3. P/L & Balance sheet 2018-19

2. COVER "B":

[B] FINANCIAL BID "B" :

- (i) The envelope as "Financial Bid" shall contain base price of the articles including cost of packing, freight charges, delivery charges, installation & commissioning charges, demonstration charges, if any but excluding of GST, and other Govt. taxes(if any) to be shown separately.

The appropriate % of GST or other taxes as claimed by the bidder would be applicable as per prevailing Govt. order.

TECHNICAL EVALUATION:

Purchaser shall evaluate the technical bids to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are generally in order.

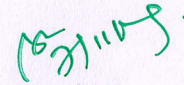
Prior to the financial evaluation, the Purchaser will determine the substantial responsiveness of each bid to the Bid document. For purposes of these clauses, a substantially responsive bid is one, which conforms, to all the terms and conditions of the Bid Documents without material deviations. The Purchaser's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

A bid determined as substantially non-responsive will be rejected by the Purchaser and shall not subsequent to the bid opening be made responsive by the bidder by correction of the nonconformity.

FINANCIAL EVALUATIONS AND COMPARISON OF SUBSTANTIALLY TECHNICAL RESPONSIVE BIDS:

The purchaser shall shortlist those who are eligible and have submitted substantially technical responsive bid for opening of financial bid. Successful Bidders would be called to attend opening of financial bids. The Financial Bids of unsuccessful bidders would not be opened and destroyed.

The evaluation and comparison of responsive bids shall be done on the price of the goods offered excluding of Taxes i.e., GST but inclusive packing, forwarding, freight and insurance etc.





Superintendent



M R Bangur Hospital, Kolkata

ANNEXURE - A

SI No.	Item Name	Description
01.	Foot Operated Bio-Medical Waste Bin	Colour : Red, Yellow, Black, Blue Capacity : 30 ltrs Material : Plastic Signage : Biomedical Waste Sign in black on all bins
02.	Bucket	Material : Plastic Capacity : 25 ltr
03.	Mug	Material : Plastic Capacity : minimum 700ml
04.	White Writing Board	Aluminum Frame Size : 3ft X 4ft
05.	White Writing Board	Aluminum Frame Size : 4ft X 5ft
06.	Ceiling Broom	Brush Type : Split Nylon Bristles Handle Length : Minimum 3.5ft


Superintendent M R Bangur Hospital, Kolkata